



Licking County Planning and Development Department

Office of the Licking County Planning Commission (LCPC), Licking County Community Development (LCCD), and Licking County Area Transportation Study (LCATS).

20 South Second Street, Newark, Ohio 43055

Chris Harkness, AICP
Executive Director

PRESS RELEASE FOR IMMEDIATE RELEASE

CONTACT: Chris Harkness 740-670-5201

Please call before you stop in to inquire about our availability and discuss the best way for us to serve you during this time: **740-670-5200**

Our office is still in operation and working normal business hours but we have established temporary processes and are encouraging certain methods of business to ensure our community is being served while adhering to state and federal guidelines and respecting each individual involved. At this time, we are highly encouraging our customers to **call and discuss with us your particular request** or need. If your need can be handled via **email, phone, or internet methods** then we will request that our interaction be handled accordingly. If your need must be handled face to face then we highly encourage you to schedule an appointment to ensure you can be served in the most efficient and appropriate manner.

Please visit our main webpage (<https://lickingcounty.gov/depts/planning/default.htm>) for additional details on specific temporary procedures (i.e. lot splits, TRC meetings, floodplain permits, etc.) in place during the COVID-19 pandemic. Thank you for your understanding.

Chris W. Harkness, Director
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